

Dell Rapids Carnegie Public Library Confidentiality Policy

Library patrons need to feel confident that the information about the books they read, materials and services they use, and questions they ask will remain private to the extent possible.

The policy of the Dell Rapids Carnegie Public Library is to protect the privacy of those who use the library. Staff members and volunteers shall protect information about library patrons, their requests for information and materials, the online sites and resources they access, and their loan transactions. Such information will not be transmitted to individuals or to any private or public agency without an order from a court or as otherwise required by law, or at the request of a parent or guardian, who holds the library card for their minor child(ren).

As specified in South Dakota Codified Law [14-2-51](#):

All public library records containing personally identifiable information are confidential. Any information contained in public library records may not be released except by court order or upon request of a parent of a child who is under eighteen years of age. As used in this section, "personally identifiable" means any information a library maintains that would identify a patron. Acts by library officers or employees in maintaining a check out system are not violations of this section.

Approved by the Dell Rapids Carnegie Public Library Board of Trustees on July 22, 2026.